

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – USDA Service Center
314 S. Olive Street, Owensville, MO
Tuesday, September 1, 2015, 6:30 p.m.

Chairman Dennis Berger called the regular board meeting to order at 6:32 p.m. Those present were: Chairman Dennis Berger, Vice-Chairman Mike Haeffner, Treasurer Matthew Estes, Member Debra Nowack, Secretary Matt Herring, District Conservationist Melinda Barch, District Technician I Craig Doerr, and District Specialist II Diana Mayfield.

The Board welcomed Craig Doerr to his first day on staff. They were glad to see that he was still here.

The August 4th minutes were reviewed. Dennis Berger noted that the interview candidate was Mike Meyer not Mike Miller. Mike Haeffner made the motion to approve the minutes with noted correction. Debra Nowack seconded the motion. The motion carried 5-0.

The August 24th Special Board Meeting Minutes were reviewed. Mike Haeffner made the motion to approve the minutes as presented. Matthew Estes seconded the motion. The motion carried 5-0.

The August Treasurer's Report was reviewed. Diana Mayfield explained that the Assessor Website charge included a one-time set-up fee of \$25 in addition to the \$75 usage charge. As long as the account is renewed annually, there will not be another charge for set-up. Matt Herring made a motion to approve the treasurer's report as presented. Mike Haeffner seconded the motion. The motion carried 5-0.

The timesheets were reviewed. Mike Haeffner moved to approve the submitted timesheets. Debra Nowack seconded the motion. The motion carried 5-0.

Unfinished Business

- ❖ The SmartProcure Sunshine Law Request has been resolved with no action being taken on our part.
- ❖ The Board reviewed the contract between the District and the Sub-contractor, Gary Miller, for services of maintaining the John Deere Drill. The contract was revised as requested by the Board. Dennis Berger indicated that Gary Miller has indicated that he would like to continue with maintaining the drill in light of his brother's death. The Great Plains drill is currently down due to a broken ramrod in the hydraulic cylinder. This is the second time this has been repaired (first time in 2012). Diana Mayfield checked with Bockting and they only warranty parts for a year – two at the most. Dennis Berger and Craig Doerr went and got the drill and took it to Schaepperkoetter's and then Dennis took the Cylinder to E&E in Union. It is hoped that the drill will be up and running by the end of the week. Matthew Estes moved to approve the changes to the contract as presented. Matt

Herring seconded the motion. The motion carried 5-0.

- ❖ The Board reviewed the request for policy change in regards to having to seek legal recourse in drill bill collection. Diana Mayfield explained the misunderstanding at the Prosecuting Attorney's office with the Darren Light bill. They have dropped the case and ask that we seek restitution through the small claims court. Matthew Estes moved that current rental policy be maintained and that:

If payment has not been received by the end of this week (September 4th) from Darren Light in regards to his current bill, a certified letter will be sent indicating that, if payment is not received in 5 days from receipt of the letter, the Board will seek restitution in small claims court.

Mike Haeffner seconded the motion. The motion carried 5-0.

New Business

- ❖ Diana Mayfield reviewed the fund status with the Board. The Board reviewed the conservation plans and cost-share payments. Mike Haeffner made a motion to approve the cost-share applications listed as well as the pre-approvals. Matt Herring seconded the motion. The motion carried 5-0.

New Cooperators

- None

Contracts and Conservation Plans

- Aaron Bossaller (Vollmer), N340, \$876.00, 062-16-0012 and Conservation Plan ^{Approved by Dennis Berger, 08/14/2015}
- Aaron Bossaller, N340, \$1,762.50, 062-16-0013 and Conservation Plan ^{Approved by Dennis Berger, 08/14/2015}
- Luke Henneke (Schneider/Brehe), N340, \$3,517.00, and Conservation Plan ^{Approved by Debra Nowack, 08/25/15}
- Virgil Schmidt, DSP-3.4, \$959.06, 062-16-0021, and Conservation Plan ^{Approved by Debra Nowack, 08/13/15}
- Kattlemann Family Trust, DSP-3.2, \$2,102.25, 062-16-0027 ^{Approved by Dennis Berger, 08/19/15}
- Bear Valley Farm, DSP-3.2, \$4,802.50, 062-16-0026 ^{Approved by Debra Nowack, 08/25/15}
- Lawrence Klekamp, DSP-3.4, \$1093.42, 062-16-0023 and Conservation Plan ^{Approved by Dennis Berger, 08/14/2015}
- Donald Klekamp, DSP-3.4, \$1,757.72, 062-16-0024 and Conservation Plan ^{Approved by Dennis Berger, 08/14/2015}
- Richard Greunke, DSP-3.4, \$954.20, 062-16-0027 and Conservation Plan ^{Approved by Debra Nowack, 08/13/15}
- James & Peggy Schafer, DSP-3.2, \$3,927.00, 062-16-0030 and Conservation Plan.
- Leslie & Vera Nicks, DSP-3.4, \$960.00, 062-16-0025 and Conservation Plan ^{Approved by Debra Nowack, 08/13/15}
- EDK Farms LLC, DSP-3.3, \$551.25, 062-16-0028 and Conservation Plan

- Dennis & Bernandine Brune, DSP-3.2, \$6,477.00, 062-16-0029 and Conservation Plan
- Foggy Bottom Farm LLC, CSP Conservation Plan
- James Daniels, CSP Conservation Plan
- Preapprovals
 - ✓ Vern Tayloe, DSL-1

Change Orders

- EDK Farm LLC, DSP-3.3, \$2,145.67, 062-15-0025 Approved by Debra Nowack, 08/13/15
- Richard Greunke, DSP-3.4, \$1,219.73, 062-16-0024 Approved by Dennis Berger, 08/19/15
- David & Ellen Lottman, DSL-2, \$4,941.43, 062-16-0001

Contract Payments

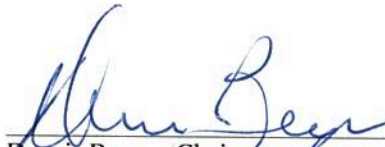
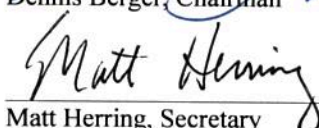
- EDK Farm LLC, DSP-3.3, \$2,145.67, 062-15-0025 Approved by Debra Nowack, 08/13/15
- EDK Farm LLC, DSP-3.2, \$4,695.00, 062-15-0024 Approved by Debra Nowack, 08/13/15
- Charles & Karen Schlottach, DWC-1, \$10,000, 062-16-0023
- Lawrence Klekamp, DSP-3.4, \$1093.42, 062-16-0023
- Donald Klekamp, DSP-3.4, \$1,757.72, 062-16-0024

Cancellations

- None
- ❖ Melinda Barch reviewed her monthly report with the Board. She indicated that she will be forming a local work group for the Environmental Quality Incentive Program (EQIP) to address the local resource concerns. She is looking for input from board members as well as outside entities. Dennis Berger thought that someone associated with the cover crops would be a possible candidate for the work group. He thanked NRCS for including local institutions in their conservation efforts. Melinda Barch then presented the Cover Crop Standard that is currently up for review. Any comments need to be made by October 5th, so she asks that Board members contact her with any comments or suggestions. She will be at a State-wide DC meeting on Thursday and Friday of this week.
- ❖ The District discussed the Rotowiper and decided to wait and see what kind of usage it gets this fall due to the increased amount of weeds that are prevalent throughout the area. Diana Mayfield was asked to contact Peggy Lemons and see how much they were able to get out of theirs.
- ❖ Diana Mayfield introduced the need to possibly purchase another soil probe as there have been several times that both of the current probes were out and a landowner came in looking for one. Extension has one available probe as well. Mike Haeffner made the motion to purchase the probe from Forestry Suppliers. Matthew Estes seconded the motion. The motion carried 5-0.
- ❖ Diana Mayfield presented an engraved knife for a possible Annual Meeting Door Prize. Matthew Estes moved to purchase the knife. Mike Haeffner seconded the motion. The motion carried 5-0. Mike

Haeffner asked if the silent auction was something that the Board wanted to do again. Matthew Estes thought that the auction was a huge success. Mike Haeffner also asked that we start inquiring into possible grants for a new no-till drill. He suggested the Wildlife Turkey Federation, Quail Unlimited and MDC. It was pointed out to Mike that the MDC grant had some limitations on the drill usage that would not be advantageous to the district. Mike was not at the meeting when John Knudsen presented the program to the Board.

- ❖ The Board reviewed the insurance quotes from MCHCP. It was noted that the Program Office is still waiting on direction in regards to going with another provider. The Board proceeded to review the Area meeting with Debra Nowack as she was unable to attend. Mike Haeffner moved to keep the insurance offerings as is. Matthew Estes seconded the motion. The motion carried 5-0.
- ❖ A letter addressed to the program office announcing the hiring of Craig Doerr as our new District Technician was reviewed. Mike Haeffner made the motion to approve. Debra Nowack seconded the motion. The motion carried 5-0.
- ❖ The Annual Plan of Action was reviewed and noted that we are the hosts of the Tri-County Grazing School on September 10th – 11th.
- ❖ The cost-share evaluations for October – July were reviewed. Overall the comments were well received.
- ❖ There were no memorandums or letters to review.
- ❖ The Board reviewed the calendar of events.
- ❖ There was no mail to review.
- ❖ Dennis Berger entertained a motion to adjourn. Mike Haeffner so moved. Debra Nowack seconded the motion. All in favor. Meeting adjourned at 8:15 p.m.
- ❖ Next Regular Board Meeting is scheduled for Tuesday, October 6, 2015, at 6:30 p.m. at the USDA Service Center.

 Dennis Berger, Chairman	10-6-15 Date
 Matt Herring, Secretary	10-6-15 Date

By: DIANA
08/25/15 1:37pm

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 08/01/15 To 08/31/15

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN	Beginning Checking Account Balance for: Aug	\$22,914.55
Auto bal account #: 00-00-100		

Bank ID: 081512407	Bank name: Community Bank
Acct #: 2001322	Phone: 573-437-4444

Checks

5087	08/04/15	TECH AD-REPUBLICAN	WARDEN	\$106.40
5090	08/12/15	Assessor Website	Platinum	\$100.00
23611641	08/14/15	DIANA'S AFLAC W/H PYMT	AFLAC	\$51.64
5088	08/14/15	MAYFIELD-PAYROLL 08/14/15	DIANA	\$906.06
5089	08/14/15	TECH AD-HERMANN	HERMANN	\$140.72
5092	08/14/15	OFFICE SUPPLIES	STAPLES	\$782.92
5093	08/14/15	ROTOWIPER/JOHN DEERE	MILLER	\$387.30
8155088	08/14/15	AUGUST MCHCP	MCHCP	\$680.15
5094	08/28/15	MAYFIELD-PAYROLL 08/28/15	DIANA	\$925.91
5095	08/28/15	SOIL HEALTH/LAMINATE	WALMARTS	\$19.78
5096	08/28/15	2015 GRAZING SCHOOL	VFW	\$150.00
9415094	08/28/15	941 AUGUST 2015	EFTPS	\$507.48
		Total Checks		\$4,758.36

Deposits

8089REFUND	08/14/15	AFLAC REFUND	(\$6.15)	Deposit
BI073015	08/14/15	BANK INTEREST 07/30/15	(\$2.13)	Deposit
CR080815	08/14/15	CR/GRAZE SCHOOL	(\$260.00)	Deposit
CR082115	08/28/15	DRILL/GRAZING SCHOOL	(\$490.00)	Deposit
		Total Deposits	(\$758.28)	

Total Deposits less Checks for the month: \$4,000.08

Ending Checkbook Balance: Aug **\$18,914.47**

-----End of report-----

By: DIANA
08/25/15 1:37pm

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 130

Dates: From 08/01/15 To 08/31/15

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 130		Beginning Checking Account Balance for: Aug		\$10,043.81
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Auto bal account #: 00-00-130

Bank ID:	Bank name: Community Bank of Owensville
Acct #: 104503	Phone: 5734374444

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Aug **\$10,043.81**

By: DIANA
08/25/15 1:37pm

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 110

Dates: From 08/01/15 To 08/31/15

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110		Beginning Checking Account Balance for: Aug		\$4,061.07
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Auto bal account #: 00-00-110

Bank ID: 081512407	Bank name: COMMUNITY BANK
Acct #: 248584	Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Aug **\$4,061.07**

By: DIANA
08/25/15 1:44pm

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 08/01/15 to 08/31/15

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$17,235.91)	\$0.00	\$0.00	(\$17,235.91)
01-00-400	INTEREST EARNED ON CHECKING	\$0.00	\$0.00	(\$2.13)	(\$2.13)
01-00-401	INTEREST ON CD	(\$8.76)	\$0.00	\$0.00	(\$8.76)
01-00-415	SALE OF GOODS-PLAT BOOKS	(\$50.00)	\$0.00	(\$50.00)	(\$100.00)
01-00-431	ROTOWIPER RENTAL	\$0.00	\$0.00	(\$25.00)	(\$25.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$545.40)	\$0.00	\$0.00	(\$545.40)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$234.00)	\$0.00	(\$120.00)	(\$354.00)
01-00-515	MANAGERS GROSS SALARY - DIANA	\$139.20	\$92.80	\$0.00	\$232.00
01-00-518	TECHNICIAN SALARY - KORY	\$37.24	\$0.00	\$0.00	\$37.24
01-00-526	District Portion Health -Techn	\$34.22	\$0.00	\$0.00	\$34.22
01-00-536	DISTRICT PORTION HEALTH INS MA	\$34.22	\$34.22	\$0.00	\$68.44
01-00-632	JOHN DEERE DRILL REPAIR	\$0.00	\$297.50	\$0.00	\$297.50
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-638	ROTOWIPER REPAIR	\$0.00	\$89.80	\$0.00	\$89.80
01-00-902	Assessor Website	\$0.00	\$100.00	\$0.00	\$100.00

Summary Page:

Beginning Balance:	(\$17,229.19)
Total Income:	(\$197.13)
Total Expenses:	\$614.32
Funds Remaining:	(\$16,812.00)

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 08/03/2015 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	20	21	22	23	24	25	26	27	Total
Start Time		07:00 AM	07:00 AM	07:00 AM	06:00 AM			06:00 AM	
Stop Time		04:30 PM	04:30 PM	04:30 PM	03:30 PM			12:00 PM	
N340 - ADMINISTRATION	0:00	0:00	0:00	0:00	1:30	0:00	0:00	3:30	5:00
DSL-02 - TECHNICAL	0:00	0:15	0:00	0:00	0:00	0:00	0:00	0:00	0:15
N340 - TECHNICAL	0:00	3:00	0:00	7:30	7:00	0:00	0:00	1:30	19:00
WORK - ACCOUNTING	0:00	0:45	3:15	0:00	0:30	0:00	0:00	0:30	5:00
WORK - COST-SHARE ADMINISTRATION	0:00	1:15	2:00	1:30	0:00	0:00	0:00	0:00	4:45
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:45	0:00	0:00	0:00	0:00	0:00	0:45
WORK - OFFICE ADMINISTRATION	0:00	1:00	0:00	0:00	1:00	0:00	0:00	0:30	2:30
WORK - USDA TECHNICAL ASSISTANCE	0:00	2:45	3:00	0:00	0:00	0:00	0:00	0:00	5:45
Total	0:00	9:00	9:00	9:00	10:00	0:00	0:00	6:00	43:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 08/03/2015 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	27	28	29	30	31	1	2	3	Total
Start Time	12:00 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time	05:30 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM			12:00 PM	
COMP TIME	0:00	0:00	0:00	0:00	1:45	0:00	0:00	0:00	1:45
N340 - ADMINISTRATION	5:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00	6:00
N340 - TECHNICAL	0:00	0:00	0:00	0:00	0:00	0:00	0:00	1:00	1:00
DSP 3.4 - TECHNICAL	0:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00	2:00
WORK - BOARD MEETING	0:00	0:00	0:00	3:30	0:00	0:00	0:00	0:00	3:30
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	0:00	3:45	0:00	0:00	0:00	0:45	4:30
WORK - OFFICE ADMINISTRATION	0:30	0:00	0:00	1:15	0:00	0:00	0:00	0:00	1:45
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	9:00	9:00	0:00	0:00	0:00	0:00	0:00	18:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:45	0:00	0:00	0:30	0:00	0:00	0:00	0:15	1:30
Total	6:15	9:00	9:00	9:00	1:45	0:00	0:00	5:00	40:00

N340 - ADMINISTRATION Koelling
N340 - TECHNICAL Sassmann, Koelling, Broeker, DRohlfing, KRohlfing
DSP 3.4 - TECHNICAL Schmidt
WORK - ACCOUNTING Rollover, payroll
WORK - COST-SHARE ADMINISTRATION Bossaller, Henneke, Klekamp
WORK - GENERAL LANDOWNER CONTACT RRidder
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES National Envirothon
WORK - USDA ADMINISTRATIVE ASSISTANCE Mertz-EQIP

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 08/03/2015 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 8:00

Compensation Time Accrued: 4:30

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 108:15

Compensation Time Balance: 11:17

Sick Leave Balance: 474:30

Military Leave Balance: 0:00

Pay Rate: \$14.59

Employee Signature: 

Date: 8/4/15

Board Member Signature: 

Date: 8-4-15

Time Period Ending: 08/17/2015 11:30:00 AM

Status: Pending Board Approval

N340 - ADMINISTRATION
DSP 3.2 - TECHNICAL
DSP 3.4 - TECHNICAL
DSP 3.2 - TECHNICAL
DSP 3.3 - TECHNICAL
WORK - BOARD MEETING
WORK - COST-SHARE
ADMINISTRATION
WORK - GENERAL
LANDOWNER CONTACT
WORK - EQUIPMENT RENTAL
WORK - OFFICE
ADMINISTRATION
WORK - PUBLIC
INFORMATION/EDUCATION
ACTIVITIES
WORK - TRAINING
WORK - USDA
ADMINISTRATIVE
ASSISTANCE

Brooker/Henneke
Brune
Schmidt, Grunke
Ulland/Brune/EDK/Kattemann/Deer Valley
Mtg. Post work
Rolling/Blankenship/Koeeling/Kirkamp/Grunke
Culp, Elker
OMG-WIA
Interview Pan, Supply order
Grazing school, OMG
Toolkit Trng
CCRP, HEL, ROService, Phone Roster

Earned This Pay Period:

Annual Leave Accrued: 8.00
Sick Leave Accrued: 4.00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 116.15
Sick Leave Balance: 478.30

Pay Rate: \$14.59
Employee Signature: *Diana Mayfield*
Board Member Signature: *May 2, 2015*

Date: 8-16-15
Date: 8-24-15

Time Period Ending: 08/17/2015 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
Line Item	3	4	5	6	7	8	9	10
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM
Stop Time	04:30 PM	09:15 PM	04:30 PM	04:30 PM	03:30 PM			11:30 AM
N340 - ADMINISTRATION	0:00	0:00	0:00	0:00	2:00	0:00	0:00	0:00
N340 - TECHNICAL	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:00
DSP 3.4 - TECHNICAL	2:00	5:30	3:15	0:00	0:00	0:00	0:00	0:45
DSP 3.2 - TECHNICAL	0:00	0:00	0:00	0:00	0:45	0:00	0:00	0:45
DSP 3.3 - TECHNICAL	0:00	0:00	0:00	0:00	0:45	0:00	0:00	0:45
WORK - ACCOUNTING	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00
WORK - BOARD MEETING	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
WORK - COST-SHARE ADMINISTRATION	1:00	0:00	2:00	3:30	2:00	0:00	0:00	0:00
WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:30	0:30	1:00	0:00	0:00	0:00
WORK - OFFICE ADMINISTRATION	0:30	0:30	2:45	1:30	1:45	0:00	0:00	0:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	0:00	1:15	0:15	0:00	0:00	0:15
WORK - TRAINING	0:00	0:45	0:00	0:00	0:00	0:00	0:00	0:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:30	0:15	0:30	0:30	0:30	0:00	0:00	0:00
Total	4:00	12:15	9:00	9:00	9:00	0:00	0:00	5:00

Board Member Initials: *MLC* Date: 8-24-15
Page 1 of 3

Time Period Ending: 08/17/2015 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
Line Item	10	11	12	13	14	15	16	17
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM			
Stop Time	04:30 PM	04:30 PM	04:30 PM	04:30 PM	04:30 PM			
COMP TIME	0:00	1:00	0:00	0:00	0:00	0:00	0:00	0:00
N340 - ADMINISTRATION	0:00	1:00	0:00	1:00	0:00	0:00	0:00	0:00
DSP 3.2 - ADMINISTRATION	0:00	0:00	0:00	0:00	1:00	0:00	0:00	0:00
N340 - TECHNICAL	0:00	0:00	0:00	1:00	0:00	0:00	0:00	0:00
DSP 3.2 - TECHNICAL	0:00	0:30	0:00	1:00	2:30	0:00	0:00	0:00
DSP 3.3 - TECHNICAL	0:00	1:30	1:30	1:00	0:00	0:00	0:00	0:00
WORK - ACCOUNTING	0:00	0:30	0:00	0:00	0:30	0:00	0:00	0:00
WORK - BOARD MEETING	0:00	0:15	0:00	0:00	0:30	0:00	0:00	0:00
WORK - COST-SHARE ADMINISTRATION	2:30	0:00	0:00	0:00	0:00	0:00	0:00	0:00
WORK - EQUIPMENT RENTAL	0:00	0:00	1:00	1:30	2:30	0:00	0:00	0:00
WORK - GENERAL LANDOWNER CONTACT	0:00	0:15	0:00	0:15	0:30	0:00	0:00	0:00
WORK - MEETINGS	0:00	0:00	2:30	0:00	0:00	0:00	0:00	0:00
WORK - OFFICE ADMINISTRATION	1:00	0:30	1:00	0:30	0:00	0:00	0:00	0:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:30	2:00	1:00	1:00	0:00	0:00	0:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:30	1:00	1:00	1:30	0:00	0:00	0:00	0:00
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:00	0:00	0:15	0:00	0:00	0:00	0:00
Total	4:00	9:00	9:00	9:00	9:00	0:00	0:00	48:00

Board Member Initials: *MLC* Date: 8-24-15
Page 2 of 3

District Specialist II
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

From: Vanessa Tirado [mailto:vtirado@smartprocure.us]

Sent: Friday, July 31, 2015 11:58 AM

To: Mayfield, Diana

Subject: Re: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

Good afternoon Ms. Mayfield,
Thank you for your response. I would like to ask for a total quote for your records. May you also provide a sample of what we will be receiving along with your quote? Again, thanks.

Vanessa Tirado
Data Acquisition Specialist

SmartProcure
Direct: 954-866-5153
vtirado@smartprocure.us | www.smartprocure.us
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

On Jul 30, 2015, at 08:32 AM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Vanessa,

Thank you for your submission of the Sunshine Law records request. I am attaching a copy of the Sunshine Law Policy for our District. You will note that we charge a fee for copies as well as for research of the information that you request.

We would like to inform you that we do not use purchase orders in this office. However, if you would like electronic files of our quarterly reports for local funds and administrative expenses for years 2010 - 2015, we would be glad to provide them at the expense of the time that is needed to gather the documentation. The current hourly rate is \$14.59. If you wish us to proceed with your request, please let me know as soon as possible.

The original response to your earlier message was sent to you on June 30, 2015 (see attached.)

Diana Mayfield

District Specialist II

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

From: Vanessa Tirado [mailto:vtirado@smartprocure.us]

Sent: Tuesday, July 28, 2015 1:51 PM

To: Mayfield, Diana

Subject: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

Dear Diana or Custodian of Public Records,

SmartProcure submitted a Sunshine Law records request on 2015-06-22 and has not received a response or acknowledgment, therefore the original request is being submitted again. If the original request is located please disregard this request.

SmartProcure is submitting a public records request to the Gasconade County Soil And Water Conservation District for an existing, already maintained electronic record (without copying, scanning or printing) of purchase orders dated 2010-01-01 to current.

The information requested is:

1. Purchase order number or equivalent
2. Purchase order date
3. Line item details

Mayfield, Diana

From: Mayfield, Diana
Sent: Monday, August 10, 2015 3:01 PM
To: 'Vanessa Tirado'
Subject: RE: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

Thank you.

Diana Mayfield

District Specialist II
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

From: Vanessa Tirado [mailto:vtirado@smartprocure.us]
Sent: Monday, August 10, 2015 2:59 PM
To: Mayfield, Diana
Subject: Re: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

Ms. Mayfield,

We are going to go ahead and close this request. I do appreciate your time, and thank you.

Vanessa Tirado
Data Acquisition Specialist

SmartProcure
Direct: 954-866-5153
vtirado@smartprocure.us | www.smartprocure.us
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

On Aug 10, 2015, at 03:44 PM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066

Diana Mayfield

1

From: Vanessa Tirado [mailto:vtirado@smartprocure.us]
Sent: Monday, August 10, 2015 12:41 PM

To: Mayfield, Diana
Subject: Re: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

Understood. We cannot accept scanned or printed documents, what we are requesting is electronic, and the report that you will be submitting takes minutes to run. We will not be paying for paper, or hourly rates, therefore, I must ask for a breakdown of cost, please. Thank you so much.

On Mon, Aug 10, 2015 at 1:29 PM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

My Board is standing by their Sunshine Law Policy.

Diana Mayfield

District Specialist II
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

From: Vanessa Tirado [mailto:vtirado@smartprocure.us]
Sent: Monday, August 10, 2015 12:27 PM
To: Mayfield, Diana

Subject: Re: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

Good afternoon Ms. Mayfield,

3

District Specialist II

Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

From: Vanessa Tirado [mailto:vtirado@smartprocure.us]
Sent: Monday, August 10, 2015 2:34 PM
To: Mayfield, Diana
Subject: Re: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

May you please verify the address and attention you would like to receive payment, if approved?

On Mon, Aug 10, 2015 at 3:32 PM, Vanessa Tirado <vtirado@smartprocure.us> wrote:

Thank you. I will submit your request, and get back to you shortly.

On Mon, Aug 10, 2015 at 2:13 PM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Please see attached.

Diana Mayfield

District Specialist II
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

2

Thank you for your response. I have been receiving your sister agency's files for the last few months at no charge. They have been submitting their District Quarterly Reports. Is that not something your agency can quickly produce? Please let me know if you have any questions. Thanks, again.

On Mon, Aug 10, 2015 at 12:51 PM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Vanessa,

I just caught the typo on my original message. The charge will be \$29.18 not \$19.18 (see correct invoice.)

Diana Mayfield

District Specialist II
Gasconade County SWCD
314 S. Olive Street
Owensville, MO 65066
573-437-3478 ext 3
FAX 855-842-7890

From: Mayfield, Diana
Sent: Monday, August 10, 2015 11:47 AM
To: 'Vanessa Tirado'
Subject: RE: SmartProcure Sunshine Law Records Request - No response from Gasconade County Soil And Water Conservation District

I apologize for my delay in responding to your request. After meeting with my Board, they agreed that the cost will be \$19.18 for the processing of your request. Payment should be made in advance to the district providing the information (Please see the attached invoice.)

Also, attached is a copy of the FY15 04 Fund quarterly report. You would receive a copy of the 04 Fund (administrative funds) as well as the 01 Fund (local Funds) for the full year (FY10 - FY15).

Diana Mayfield

4



Gasconade County Soil and Water Conservation District
314 South Olive - Owensville, MO 65066 - Phone (573) 437-3478 - Fax (573) 437-4771

CONTRACT AGREEMENT

We, the Gasconade County Soil and Water Conservation District (GCSWCD), hereafter know as "District", 314 South Olive Street, Owensville, MO 65066, enter into an agreement with Gary Miller (DBA Miller Repair), hereafter known as "Sub-contractor", 2838 Hwy 19N, Owensville, MO, regarding the John Deere No-Till Drill as follows:

Sub-contractor will house and maintain the John Deere Drill. This will include:

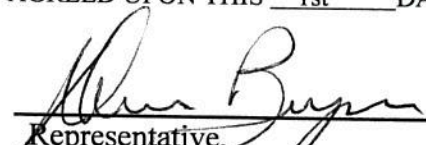
- Storage of the drill.
- General maintenance fees will be \$35.00 per hour. If welding is required, the fee will be \$45.00 per hour.
- Assist landowners in hook up and provide information as necessary.
- Scheduling use of the drill for landowners, including pick-up or drop-off and return times and tracking of acres planted.
- A monthly log sheet is to be provided to the district by the last Thursday in the month. If there is no activity, the Sub-contractor must let the district manager know. The district will provide this log sheet.
- Ensuring that the landowner has a signed a lease agreement, which is on file at the District office. An alphabetical listing will be provided on a regular basis.
- The Lessee and the Sub-contractor (or his representative) must fill out the rental form and inspect the drill whenever it goes out and comes back in. The original copy of this form must be returned to the district when the log sheet is submitted.
- The Sub-contractor will insure that the landowner transporting the drill on public roadways has a valid insurance card and is over 18 years of age. The insurance expiration date will be documented on the rental form.
- There will be no transfer of the drill between landowners unless pre-authorization is obtained from either the District Manager or the Sub-contractor. Verification of a lease agreement and valid insurance card, for all parties involved, must be obtained **before** pre-authorization can be given. Acreage amounts should be documented and submitted by all landowners involved in the transfer.
- The Sub-contractor will not be held liable once the drill leaves his property.

In return for these services, the District will compensate the Sub-contractor \$600 per year for storage. Any acres over 300 will be reimbursed at an additional \$2.00 per acre. Personal use of the drill will be free of charge and will be limited to personally owned acreage and documented on the official log sheet.

The District will handle all direct billing to landowners based on the report submitted by the Sub-contractor. This contract is effective as of the "Agreed Upon Date" and may be reviewed on an annual basis.

Either party has the right to withdraw from this contract pending written notification - 30 days in advance. If the Sub-contractor terminates the contract during the course of the Fiscal Year, a pro-rated amount of \$50 per month for the unexpired term shall be repaid to the District.

AGREED UPON THIS 1st DAY OF September 2015



Representative,
SWCD Board of Supervisors

Sub-contractor,
Gary Miller

An Equal Opportunity Provider and Employer

Conservation - Development - Self-Government

Fund Status (2016)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

GM GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2016	\$70,940.00	\$34,678.35	\$36,261.65	\$21,783.67	\$49,156.33	\$10,955.25
Project Sub Total	\$70,940.00	\$34,678.35	\$36,261.65	\$21,783.67	\$49,156.33	\$10,955.25
SA SENSITIVE AREAS						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SENSITIVE AREAS 2016	\$14,250.00	\$5,000.00	\$9,250.00	\$0.00	\$14,250.00	\$0.00
Project Sub Total	\$14,250.00	\$5,000.00	\$9,250.00	\$0.00	\$14,250.00	\$0.00
SGE SHEET AND RILL / GULLY EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SHEET AND RILL / GULLY E 2016	\$86,511.00	\$41,497.46	\$45,013.54	\$0.00	\$86,511.00	\$2,802.25
Project Sub Total	\$86,511.00	\$41,497.46	\$45,013.54	\$0.00	\$86,511.00	\$2,802.25
WE WOODLAND EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
WOODLAND EROSION 2016	\$17,325.00	\$2,740.50	\$14,584.50	\$0.00	\$17,325.00	\$0.00
Project Sub Total	\$17,325.00	\$2,740.50	\$14,584.50	\$0.00	\$17,325.00	\$0.00
Grand Totals	189,026.00	\$83,916.31	\$105,109.69	\$21,783.67	\$167,242.33	\$13,757.50

64%

35%

51%

16%



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

**August 2015
NRCS Board Report**

During the month of August I attended the monthly SWCD board meetings for Gasconade, Maries, Cole and Osage Counties.

I attended the MASWCD Area meeting in Union along with district staff and board members from Osage and Gasconade Counties.

Attended the final planning meeting for the OMG Agri-Pride WIA event. Megan, Braden and I along with District staff attending the 2nd Annual OMG Agri-Pride Women in Agriculture Event on August 27th at the White Mule Winery. Approximately 260 landowners from surrounding counties were in attendance.

Amy and Mark attended training the trainer for the new Toolkit 8. Our FOSA will be receiving training later in September.

NRCS staff have been working on conservation plans for CRP contract re-enrollments.

Megan and Mark have been working on conservation planning for the Cover Crop program through state cost share.

NRCS staff have been meeting with CSP participants reviewing 2015 enhancement documentation.

Melinda L. Barch
District Conservationist

District Manager Report
Diana Mayfield
August 2015

Well, it has been a very crazy time since Kory left us. I get here early, its lunch and then it is time to go home! I actually got a lot of work done in between (LOL).

I have stayed extremely busy with the cover crops and grazing system lime programs. I have assisted Mark with the processing of cover crops – he has been a great help. DJ has been assisting with getting the grazing system pipelines and fencing projects ready for application as well. I went out with DJ for a couple of seeding determinations – and, yes, I slipped in the mud but only damaged my pride!

I have stayed busy using Toolkit and re-familiarizing myself with the program. I did watch the Training seminar with Mark Brandt. I have mastered the transfer of the Toolkit maps to the DNR “T” drive. This is all in addition to processing them through the MoSWIMS program. I spent some time updating all the Consplan Approvals in Toolkit and fixing toolkit errors for NRCS. Toolkit will be shut down for a period of time until all staff can be trained in its operation. One must have a certificate of training before Toolkit can be accessed. DNR and NRCS are working on a “work about” through ArcMap so that cost-share practices may continue to be processed.

I worked on all the necessary paperwork for the District Technician interview process and contacted all of the candidates by letter and by phone in regards to their interview.

I worked on the OMG-WIA program as well as fielded numerous registrations and vendor applications. It was great! The total count for the night was 265. It was an AWESOME night.

I have been finalizing the work for the grazing school and begun the planning stages for the 4th Grade Field Days. I am looking for volunteers for the 4th grade event, as well as some kittens.

I attended the Area 5 Meeting in Union with 4 of our 5 Board Members.

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(11)

**AMS 401.04 Soil Recovery Probe,
Regular, 7/8 Inx21In**Buy new: **\$73.99**3 Used & new from **\$68.31**

(17)

**Soil Recovery Probe, Regular, 7/8
Inx33In**Buy new: **\$62.25**3 Used & new from **\$62.25**

(3)

**Soil Sampler With Step and 36in. Probe**by **A.M. Leonard**

4 customer reviews

Price: **\$79.99** + \$7.89 shipping**Only 19 left in stock.**Ships from and sold by **A.M. Leonard**.**Estimated Delivery Date:** Aug. 26 - 28 when you choose
Standard at checkout.

- Core sample is approximately 14.25 inches x 1-inch
- Stainless steel, non-corrosive
- Foot step provides better soil penetration
- Taper-cut tip for easy cutting and clean core soil sample
- 36-inch long probe, with step

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Qty: 1

\$79.99 + \$7.89 shipping**In Stock. Sold by A.M. Leonard**[Add to Cart](#)[Turn on 1-Click ordering for this browser](#)**Ship to:**

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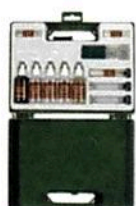
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**Price for all three: \$105.16**[Add all three to Cart](#)[Add all three to Wish List](#)These items are shipped from and sold by different sellers. [Show details](#)

- ☒ **This item:** Soil Sampler With Step and 36in. Probe **\$79.99**
- ☒ Etekcity Indoor/Outdoor Moisture Sensor Meter Hydrometer, Soil Water Monitor **\$8.99**
- ☒ Environmental Concepts 1662 Professional Soil Test Kit with 40 Tests **\$16.18**

Customers Who Bought This Item Also Bought**Soil Recovery Probe, Step,
1/2 In x 40 In**

11

**Environmental Concepts
1662 Professional Soil Test
Kit with 40 Tests****Etekcity Indoor/Outdoor
Moisture Sensor Meter****Nupla PRB4T 69401
Classic-T 4' Soil Probe with****AcuRite 01036 Pro Color
Weather Station with PC**



AMS One-Piece Step Probe

Availability: **In Stock**

Stock Number: 77636

Price: **\$80.25**

Quantity:

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77636

[Description](#)[Specifications](#)[Reviews](#)[Q&A](#)[Videos](#)

AMS 40" One-Piece Step Probe

Just step down on the fixed step of this one-piece probe to apply pressure and obtain a soil sample. Sample can then be easily removed. Made of aircraft-quality alloy steel and coated with chrome plating, the probe has a 13" long x 7/8" diameter slot for the sample.

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Step

JMC 36" Soil Sampler w/ Step

SKU# PN031

[1 Review\(s\)](#) | [Add Your Review](#)

Qty:

1

This JMC 36" Soil Sampler has the ability to sample ground to 12", and includes a footstep that is designed to provide additional leverage to penetrate hard ground.

\$69.39List Price: ~~\$84.00~~

You Save: \$14.61 (17%)

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-OR-

[Check out with PayPal](#)[Add to Wishlist](#)

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AUG 25 2015

To: District Conservationists
Area Conservationists
Area Resource Conservationists
Area Biologists
Engineering Staff
Field Technical Services Staff
Key Staff
Area Engineers
Civil Engineers
Project Engineers
State Technical Committee

Subject: Notice of proposed changes to Missouri Practice Standards, Specifications, Operation and Maintenance (O&M) Plans, and Statements of Work (SOW) for review and comment.

ACTION REQUIRED TO STATE OFFICE by October 5, 2015.

The Missouri draft practice standard and statement of work are posted on the Missouri Natural Resources Conservation Service (NRCS) Webpage for review and comment.

Draft practice posted for review and comment:

- *Cover Crop (340)- Standard and SOW*
To clarify seeding parameters for cover crop species not listed in Appendix 1 and information about seed quality.
- *Appendix 1*
To include information regarding summer seeding with cool season species as a minor part of the mix.

To access the drafts, click on the link below.

http://www.nrcs.usda.gov/wps/portal/nrcs/detail/mo/technical/?cid=nrcs144p2_012569

For the next 45 days, NRCS will receive comments relative to the proposed changes. Following that period a determination will be made by NRCS regarding disposition of those comments and a final determination of change will be made to the subject standard(s). Draft standards are for review and comment only. District Conservationists should review these draft standards with conservation district boards and their employees.

Page 2

The following procedure shall be followed for response from within NRCS and SWCD to the State Office: District responses should be furnished to the District Conservationist. DCs shall consolidate comments (NRCS and SWCD) from all counties within a FOSA and submit one response directly to the State Office. Area Offices should consolidate area staff responses. Send summaries and comments to Jodie Reisner, State Conservation Agronomist, or email Jodie at jodie.reisner@mo.usda.gov.

Responses from members of the State Technical Committee can be sent to Dwaine Gelnar or emailed to dwaine.gelnar@mo.usda.gov.

A handwritten signature in black ink, appearing to read "Dwaine Gelnar". The signature is fluid and cursive, with the first name "Dwaine" being more prominent than the last name "Gelnar".

Dwaine Gelnar
State Resource Conservationist

NATURAL RESOURCES CONSERVATION SERVICE CONSERVATION PRACTICE STANDARD

COVER CROP

(Ac.)

CODE 340

DEFINITION

Grasses, legumes, and forbs planted for seasonal vegetative cover.

PURPOSE

This practice is applied to support one or more of the following purposes:

- Reduce erosion from wind and water.
- Maintain or increase soil health and organic matter content.
- Reduce water quality degradation by utilizing excessive soil nutrients.
- Suppress excessive weed pressures and break pest cycles.
- Improve soil moisture use efficiency.
- Minimize soil compaction.

CONDITIONS WHERE PRACTICE APPLIES

All lands requiring seasonal vegetative cover for natural resource protection or improvement.

CRITERIA

General Criteria Applicable to All Purposes

Plant species, seedbed preparation, seeding rates, seeding dates, seeding depths, fertility requirements, and planting methods will be consistent with applicable local criteria and soil/site conditions. Select appropriate species from Cover Crop Tables in Appendix 1. This is located in eFOTG Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link: <http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

Seed must be clean and relatively free of weed seed and other contaminants and must comply with the Federal Seed Act and the Missouri State Seed Law.

Do not plant seed that has become wet, moldy, or otherwise damaged.

Select species that are compatible with other components of the cropping system.

Ensure herbicides used with crops in the rotation are compatible with cover crop selections and purpose(s). Some herbicides will carry over in the soil and restrict cover crop establishment, uses, and growth.

When a cover crop will be grazed, ensure that crop selection(s) complies with pesticide label rotational crop restrictions and that the planned management will not compromise the selected conservation purpose(s). To assist with this information please see "Herbicide Rotation Restrictions in Forage and Cover Cropping Systems". This is located in eFOTG Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link: <http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

Cover crops may be established between successive production crops, or companion-planted or delayed planting into production crops. Select species and planting dates that will not compete with the production crop yield or harvest.

Cover crops may be established as single species monoculture or a mixture of two or more species. The type of cover crop shall be based on the desired purpose or purposes. Calculate the seeding rate of each species in a mixture based on the desired percentage of the single species rate shown in Appendix 1. Plant at a depth best suited to species selected in a diverse mixture for fast emergence.

Annual, biennial, or perennial cover crops species **not listed** in Appendix 1 can be no more than 10% of the total cover crop mix. Any weed species listed on the seed tag cannot be counted toward the seeding mix requirements.

This is a draft standard for review and comment purposes only. To obtain the current version of this standard, contact the Natural Resources Conservation Service or download the standard from the electronic Field Office Technical Guide for Missouri. (Italic text indicates state additions to the national standard and blue text indicates a change from current standard)

**NRCS MOFOTG
August 2015**

Also, no species listed as part of Missouri's Noxious Weed list can be planted. Link to Missouri Noxious Weed List:

<http://plants.usda.gov/java/noxious?rptType=State&statefips=29>

Do not burn cover crop residue.

Cover crops will be terminated by frost, mowing, crimping, and/or herbicides in preparation for the following crop. Tilling of cover crops can be used, but is not encouraged due to the soil erosion susceptibility. Determine the method and timing of termination to meet the grower's objective, resource needs, and the current NRCS Cover Crop Termination Guidelines located in Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link: <http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

The terminated cover crop must provide adequate surface protection to meet the desired purpose or purposes such as erosion control and water quality protection.

Cover crop(s) will not be harvested for grain, seed production, or hayed.

Treat the seed with the appropriate inoculum at the time of planting. See Missouri Agronomy Technical Note 36 titled "Legume Inoculation" in Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link: <http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

Additional Criteria to Reduce Erosion from Wind and Water

Time the cover crop establishment in conjunction with other practices to adequately protect the soil during the critical erosion period(s) but prior to the final planting date set in Appendix 1 for the separate Missouri planting zones.

Select cover crops that will have the physical growth characteristics necessary to provide adequate erosion protection. Use Appendix 1 for planting zones and dates, winter hardiness, erosion protection, growth habit, and life span.

Use the current erosion prediction technology to determine the amount of surface and/or canopy cover needed from the cover crop to achieve the erosion objective.

To reduce erosion, best results are achieved when the combined canopy and surface residue cover

attains 90 percent or greater during the period of potentially erosive wind or rainfall.

Additional Criteria to Maintain or Increase Soil Health and Organic Matter Content

Cover crop species will be selected on the basis of producing higher volumes of organic material and root mass to maintain or increase soil organic matter. Use Appendix 1 to select species rated excellent to very good for organic matter builder.

The planned crop rotation including the cover crop and associated management activities will score a Soil Conditioning Index (SCI) value > 0, as determined using the current approved NRCS Soil Conditioning Index (SCI) procedure, with appropriate adjustments for additions to and or subtractions from plant biomass based on the anticipated cover crop growth and production.

The cover crop shall be planted as early as possible, but prior to the final planting date set in Appendix 1 for the separate Missouri planting zones. The cover crop will be terminated as late as practical for the producer's cropping system to maximize plant biomass production, considering crop insurance criteria, the time needed to prepare the field for planting the next crop, and soil moisture depletion.

Increase the diversity of cover crops (e.g., mixtures of several plant species) to promote a wider diversity of soil organisms.

Plant legumes or mixtures of legumes with grasses, brassicas, and/or other forbs to provide nitrogen through biological nitrogen fixation.

Legumes add the most plant-available N if terminated when about 30% of the crop is in bloom.

Before cover crops are grazed, the cover crops will need to have enough biomass produced to justify grazing and to maintain the soil health benefits. In most cases, the cover crop will need to have been established for at least 3 months. Most cover crops planted later in the fall would not be well enough established to graze in the winter, but if stands are adequate, cover crops can be grazed in the spring prior to termination. Cover crops should be a minimum of 6 – 8" in height before grazing begins. To insure adequate soil health benefits, livestock should graze no more than 40% of available cover crop forage.

Grazing will not take place during wet soil conditions. Severe damage could occur to the soil and stand of cover crops.

Different species have different tolerances to grazing. Grasses (cereal grains) are more tolerant than brassicas. There may be circumstances where monocultures of cereal grains could be lightly grazed during the winter.

Additional Criteria Reduce Water Quality Degradation by Utilizing Excessive Soil Nutrients

Establish cover crops as soon as practical prior to or after harvest of the production crop. (i.e. before or after harvest) but prior to the final planting date set in Appendix 1 for the separate Missouri planting zones.

Select cover crop species for their ability to effectively utilize or scavenge nutrients. See Appendix 1 for plant information.

Terminate the cover crop as late as practical to maximize plant biomass production and nutrient uptake. Practical considerations for termination date may include crop insurance criteria, the amount of time needed to prepare the field for planting the next crop, weather conditions, and cover crop effects on soil moisture and nutrient availability to the following crop. Refer to "Carbon to Nitrogen Ratios in Cropping Systems" in Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link:
<http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

If the cover crop will be grazed, choose species that are suitable for the planned livestock. Be aware of the pesticides used in the rotation and the effect on livestock consumption and harvest of livestock. To assist with this information please see "Herbicide Rotation Restrictions in Forage and Cover Cropping Systems". This is located in eFOTG Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link:
<http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

Additional Criteria to Suppress Excessive Weed Pressures and Break Pest Cycles

Select cover crop species for their life cycles, growth habits, and other biological, chemical and or

physical characteristics to provide one or more of the following:

- Suppress weeds, or compete with weeds.
- Break pest life cycles or suppress plant pests or pathogens.
- Leave cover crop residues on the soil surface to maximize allelopathic (chemical) and mulching (physical) effects.
- Provide food or habitat for natural enemies of pests.
- Release compounds such as glucosinolates that suppress soil borne pathogens or pests.

Select cover crop species that do not harbor pests or diseases of subsequent crops in the rotation.

Seed a higher density cover crop stand to promote rapid canopy closure and greater weed suppression. Increased seeding rates (1.5 to 2 times normal) can improve weed-competitiveness.

Additional Criteria to Improve Soil Moisture Use Efficiency

In areas of limited soil moisture, terminate growth of the cover crop sufficiently early to conserve soil moisture for the subsequent crop. Cover crops established for moisture conservation shall be left on the soil surface.

In areas of potential excess soil moisture, allow the cover crop to grow as long as possible to maximize soil moisture removal.

Additional Criteria to Minimize Soil Compaction

Select and manage cover crop species that will produce deep roots and large amounts of surface or root biomass to penetrate or prevent compacted layers. Consider species that will increase soil organic matter and improve soil structure as additional benefits.

Use Appendix 1 to select species that "Break Compaction Layers" rated good to excellent.

CONSIDERATIONS

Beware of cover crop seeding dates in Missouri and possibility of Hessian Fly problems. Select resistant varieties for cover crops. Refer to MU Guide 7180 – "Hessian Fly Management on Wheat" written by Michael L. Boyd and Wayne C. Bailey Entomology Specialists. This is located in eFOTG Section IV –

Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link: <http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

Plant cover crops in a timely manner and when there is adequate soil moisture and growing days to establish a good stand.

When applicable, ensure cover crops are managed and are compatible with the client's crop insurance criteria.

Maintain an actively growing cover crop as late as feasible to maximize plant growth, allowing time to prepare the field for the next crop and to optimize soil moisture.

Select cover crops that are compatible with the production system, well adapted to the region's climate and soils, and resistant to prevalent pests, weeds, and diseases. Avoid cover crop species that harbor or carry over potentially damaging diseases or insects in local crop production systems.

Cover crops may be used to improve site conditions for establishment of perennial species.

When cover crops are used for grazing, select species that will have desired forage traits, be palatable to livestock, compatible with pesticides/herbicides used in the rotation, and not interfere with the production of the subsequent crop.

Use plant species that enhance forage opportunities for pollinators by using diverse legumes and other flowering forbs. Refer to Appendix 1 Plant Information Tab for cover crops that are rated good to excellent for wildlife and pollinators. If wildlife habitat is a goal for use of cover crops, then it is recommended that cover crops be terminated before nesting season in Missouri which starts May 1st. This will help decreasing the probability of destroying nests. Planting width of commodity crops can also have an impact on wildlife. If considering protection of wildlife nests, then the desired planting width of 30 inches should be considered.

Cover crops may be selected to provide food or habitat for natural enemies of crop pests in local crop production systems.

Cover crops residues should be left on the soil surface to maximize allelopathic (chemical) and mulching (physical) effects.

Select a mixture of two or more cover crop species from different plant families to achieve one or more of the following: (1) species mix with different

maturity dates, (2) attract beneficial insects, (3) attract pollinators, (4) increase soil biological diversity, (5) serve as a trap crop for insect pests, or (6) provide food and cover for wildlife habitat management.

Plant legumes or mixtures of legumes, grasses, and/or other forbs to achieve biological nitrogen fixation. Select cover crop species or mixture, and timing and method of termination that will maximize efficiency of nitrogen utilization by the following crop, considering soil type and conditions, season and weather conditions, cropping system, C:N ratio of the cover crop at termination, and anticipated nitrogen needs of the subsequent crop. Use University of Missouri - Columbia recommended nitrogen credits from the legume and reduce nitrogen applications to the subsequent crop accordingly. Treat the seed with the appropriate inoculum at the time of planting.

Time the termination of cover crops to meet nutrient release goals. Termination at early vegetative stages may cause a more rapid nutrient release compared to termination at a more mature stage.

Both residue decomposition rates and soil fertility can affect nutrient availability following termination of cover crops. Refer to "Carbon to Nitrogen Ratios in Cropping Systems" in Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link: <http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

Allelopathic effects to the subsequent crop should be evaluated when selecting the appropriate cover crop.

PLANS AND SPECIFICATIONS

Prepare plans and specifications for each field or treatment unit according to the planning criteria and operation and maintenance requirements of this standard. Specifications shall describe the requirements to apply the practice to achieve the intended purpose for the practice site. Plans for the establishment of cover crops shall, as a minimum, include the following specification components in an approved Cover Crop (340) Implementation Requirements document:

- Field number and acres
- Species of plant(s) to be established.
- Seeding rates.
- Seeding dates.

- Establishment procedure.
- Rates, timing, and forms of nutrient application (if needed).
- Dates and method to terminate the cover crop.
- Other information pertinent to establishing and managing the cover crop e.g., if grazing is planned specify the planned management for grazing.

Plans and specifications for the establishment and management of cover crops must be recorded in narrative form on the Cover Crop Design sheet JS-AGRON-340-CC located in Appendix 1 Section IV – Conservation Practices – Cover Crop (340) folder. Locate the folder from the below link:
<http://efotg.sc.egov.usda.gov/treemenuFS.aspx>

OPERATION AND MAINTENANCE

Evaluate the cover crop to determine if the cover crop is meeting the planned purpose(s). If the cover crop is not meeting the purpose(s) adjust the management, change the species of cover crop, or choose a different technology.

Ensure that cover crops do not become invasive and that cover crops are compatible with planned crops/vegetation.

REFERENCES

A. Clark (ed.). 2007. Managing cover crops profitably. 3rd ed. Sustainable Agriculture Network Handbook Series; bk 9.

Hargrove, W.L., ed. Cover crops for clean water. SWCS, 1991.

Magdoff, F. and H. van Es. Cover Crops. 2000. p. 87-96 *In* Building soils for better crops. 2nd ed. Sustainable Agriculture Network Handbook Series; bk 4. National Agriculture Library. Beltsville, MD.

Reeves, D.W. 1994. Cover crops and erosion. p. 125-172 *In* J.L. Hatfield and B.A. Stewart (eds.) Crops Residue Management. CRC Press, Boca Raton, FL.

NRCS Cover Crop Termination Guidelines: <http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/climatechange/?cid=stelprdb1077238>

Revised Universal Soil Loss Equation Version 2 (RUSLE2) website: <http://www.nrcs.usda.gov/wps/portal/nrcs/main/national/technical/tools/rusle2/>

Wind Erosion Prediction System (WEPS) website: <http://www.nrcs.usda.gov/wps/portal/nrcs/main/national/technical/tools/weeps/>

USDA, Natural Resources Conservation Service, National Agronomy Manual, 4th Edition, Feb. 2011. Website: <http://directives.sc.egov.usda.gov/> Under Manuals and Title 190.

NRCS Carbon to Nitrogen Ratios in Cropping Systems Jan. 2011. Website: <http://www.nrcs.usda.gov/wps/portal/nrcs/detailfull/oils/health/mgmt/?cid=stelprdb1257753>

University of Missouri Extension Publication G7180 Hessian Fly Management on Wheat January 2000. Website: <http://extension.missouri.edu/publications>

University of Wisconsin Extension Publication Herbicide Rotation Restrictions in Forage and Cover Cropping Systems June 2014. Website: <http://wcws.cals.wisc.edu/documents>

Missouri Agronomy Technical Note MO-36 Legume Inoculation August 2008. Website: http://www.nrcs.usda.gov/wps/portal/nrcs/detail/mo/technical/?cid=nrcs144p2_012565

STATEMENT OF WORK
Cover Crop (340)
Missouri

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN**Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
 - a. Practice purpose(s) are identified and are compatible with the conservation plan and (where applicable) client's crop insurance.
 - b. List of required permits to be obtained by the client
 - c. List all required and/or facilitating practices
 - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
 - i. Describe resource concern (s)
 - ii. Planting dates
 - iii. Site and seedbed preparation
 - iv. Species selection and seeding rates
 - v. Cover crop termination time and method
2. Written plans and specifications shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications shall be developed in accordance with the requirements of conservation practice standard Cover Crop (Code 340).
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during application as required

INSTALLATION**Deliverables**

1. Verification that client has obtained required permits and
2. Application guidance as needed
3. Facilitate and implement required design modifications with client and original designer
4. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during application
5. Certification that the application process and materials meets design and permit requirements and (where applicable) client's crop insurance.

CHECK OUT**Deliverables**

1. Records of application
 - a. Extent of practice units applied
 - b. Actual materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Cover Crop – 340
All references are located in the folder from the below link:
<http://efotg.sc.egov.usda.gov/treemenuFS.aspx>
- NRCS National Agronomy Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

APPENDIX 1 - Plant Information													
Species	Scientific Name	Annual Perennial Biennial	Nutrient Scavenger	Organic Matter Builder	Erosion Protection	Promotes Nitrogen Fixation	Suppress Weeds	Break Compaction Layers	Supple- mental Grazing	Good for Wildlife/ Pollinators	Aromatic Mycorrhizal Fungal Association	Growth Habit	Comments
E = EXCELLENT VG = VERY GOOD G = GOOD F = FAIR P = POOR													
Cool Season Grasses													
Annual Ryegrass	<i>Lolium multiflorum</i>	Annual	E	E	VG	N/A	VG	VG	E	P	Forms Association	Upright	Recommended for advanced cover crop experience, do NOT use VNS (variety not stated seed).
Barley (Winter or Spring)	<i>Hordeum vulgare</i>	Annual	VG	VG	E	N/A	VG	G	VG	G	Benefits From Association	Upright	Be aware of cover crop seeding dates and Hessian Fly dates in Missouri.
Oat (Winter or Spring)	<i>Avena sativa</i>	Annual	VG	VG	E	N/A	E	G	E	E	Forms Association	Upright	
Black Oat	<i>Avena strigosa</i>	Annual	VG	VG	E	N/A	E	G	E	G	Forms Association	Upright	
Cereal Rye (Winter or Spring)	<i>Secale cereale</i>	Annual	E	E	E	N/A	E	VG	VG	G	Forms Association	Upright	Winter Cereal Rye is very resilient and can be planted late into the growing season. Be aware of Hessian Fly dates in Missouri.
Wheat (Winter or Spring)	<i>Triticum aestivum</i>	Annual	VG	VG	E	N/A	VG	G	E	E	Benefits From Association	Upright	Be aware of cover crop seeding dates and Hessian Fly dates in Missouri.
Triticale (Winter or Spring)	<i>Triticum x Secale</i>	Annual	E	VG	E	N/A	VG	VG	VG	G	Forms Association	Upright	
Warm Season Grasses													
Forage Sorghum	<i>Sorghum bicolor</i>	Annual	E	E	VG	N/A	E	VG	G	E	Benefits From Association	Upright	
Sorghum-Sudangrass	<i>Sorghum sp.</i>	Annual	E	E	E	N/A	E	VG	VG	E	Benefits From Association	Upright	
Pearl Millet	<i>Pennisetum glaucum</i>	Annual	E	E	VG	N/A	VG	G	G	E	Forms Association	Upright	

Species	Scientific Name	Annual Perennial Biennial	Nutrient Scavenger	Organic Matter Builder	Erosion Protection	Promotes Nitrogen Fixation	Suppress Weeds	Break Compaction Layers	Supplemental Grazing	Good for Wildlife/ Pollinators	Aromatic Mycorrhizal Fungal Association	Growth Habit	Comments
Cool Season Broadleaves													
E = EXCELLENT VG = VERY GOOD G = GOOD F = FAIR P = POOR													
Canola/Rapeseed	<i>Brassica napus</i>	Annual or Biennial	VG	G	G	N/A	VG	G	G	E	No Association	Upright	Great spring flowering for pollinators.
Oil Seed Radish	<i>Raphanus sativus</i>	Annual	E	G	G	N/A	E	VG	G	F	No Association	Upright	May have the ability to break soil borne pests or pathogens
Turnip	<i>Brassica rapa</i>	Biennial	VG	G	G	N/A	VG	G	E	E	No Association	Upright	
Collards or Kale	<i>Brassica sp.</i>	Annual	VG	G	G	N/A	VG	G	G	G	No Association	Upright	
Mustard	<i>Brassica sp.</i>	Annual or Perennial	VG	G	G	N/A	VG	G	F	E	No Association	Upright	May have the ability to break soil borne pests or pathogens
Flax	<i>Linum usitatissimum</i>	Annual	VG	F	F	N/A	G	F	P	E	Benefits From Association	Upright	
Phacelia	<i>Phacelia tanacetifolia</i>	Annual	VG	G	F	N/A	G	G	F	E	Forms Association	Upright	
Warm Season Broadleaves													
Buckwheat	<i>Fagopyrum esculentum</i>	Annual	F	G	F	N/A	E	F	P	E	No Association	Semi-upright	Flowering stage is excellent for pollinators.
Safflower	<i>Carthamus tinctorius</i>	Annual	P	G	F	N/A	F	F	P	E	Forms Association	Upright	
Sunflower, Black Oil	<i>Helianthus annuus</i>	Annual	P	G	F	N/A	F	F	P	E	Forms Association	Upright	

Species	Scientific Name	Annual Perennial Biennial	Nutrient Scavenger	Organic Matter Builder	Erosion Protection	Promotes Nitrogen Fixation	Suppress Weeds	Break Compaction Layers	Supplemental Grazing	Good for Wildlife/ Pollinators	Arbuscular Mycorrhizal Fungal Association	Growth Habit	Comments
E = EXCELLENT VG = VERY GOOD G = GOOD F = FAIR P = POOR													
Cool Season Legumes													
Sainfoin	<i>Onobrychis viciifolia</i> Scop.	Perennial	F	G	G	G	G	F	E	G	Forms Association	Upright	Rhizobium spp.
Lentil	<i>Lens culinaris</i>	Annual	F	G	F	G	G	F	F	G	Forms Association	Upright	Rhizobium leguminosarum biovar viceae
Hairy Vetch/1	<i>Vicia villosa</i>	Annual or Biennial	F	VG	G	G	G	F	F	VG	Forms Association	Climbing	Rhizobium leguminosarum biovar viceae
Woollypod Vetch	<i>Vicia villosa</i> ssp <i>dasycarpa</i>	Annual or Biennial	F	VG	G	G	G	F	F	VG	Forms Association	Semi-prostrate Climbing	Rhizobium leguminosarum biovar viceae
Chickling Vetch	<i>Lathyrus sativus</i>	Annual or Biennial	F	VG	G	G	G	F	F	VG	Forms Association	Semi-upright	Rhizobium leguminosarum biovar viceae
All Other Vetches	<i>Vicia</i> sp.	Annual or Biennial	F	VG	G	G	G	F	F	VG	Forms Association	Semi-prostrate Climbing	Rhizobium leguminosarum biovar viceae
Crimson Clover	<i>Trifolium incarnatum</i>	Annual	F	VG	VG	G	G	F	E	E	Forms Association	Semi-upright	Rhizobium leguminosarum biovar trifolii
Red Clover	<i>Trifolium pratense</i>	Perennial	F	VG	VG	G	G	F	E	E	Forms Association	Semi-upright	Rhizobium leguminosarum biovar trifolii
White Clover	<i>Trifolium repens</i>	Perennial	F	VG	VG	G	G	F	E	E	Forms Association	Prostrate	Rhizobium leguminosarum biovar trifolii
Winter Pea	<i>Pisum sativum</i>	Annual	F	G	F	G	G	F	G	E	Forms Association	Climbing	Rhizobium leguminosarum biovar viceae
Alfalfa	<i>Medicago sativa</i>	Perennial	G	VG	VG	G	G	E	E	E	Forms Association	Upright	Sinorhizobium meliloti

Species	Scientific Name	Annual Perennial Biennial	Nutrient Scavenger	Organic Matter Builder	Erosion Protection	Promotes Nitrogen Fixation	Suppress Weeds	Break Compaction Layers	Supplemental Grazing	Good for Wildlife/ Pollinators	Arbuscular Mycorrhizal Fungal Association	Growth Habit	Comments
E = EXCELLENT VG = VERY GOOD G = GOOD F = FAIR P = POOR													
Warm Season Legumes													
Chickpea (desi-type only)	<i>Cicer arietinum</i>	Annual	F	P	F	G	G	F	F	G	Forms Association	Semi-upright	Rhizobium spp.
Cowpea (summer pea)	<i>Vigna unguiculata</i>	Annual	F	P	G	G	G	F	G	G	Forms Association	Semi-upright	Rhizobium spp.
Mungbean	<i>Vigna radiata</i>	Annual	F	F	F	G	G	F	G	P	Forms Association	Semi-upright	Rhizobium spp.
Sunn hemp/1	<i>Crotalaria juncea</i>	Annual	G	G	F	G	G	G	F	P	Forms Association	Upright	Rhizobium spp.
Soybean	<i>Glycine max</i>	Annual	F	F	F	G	G	P	G	E	Forms Association	Upright	Bradyrhizobia japonicum

1 = These plants may become weedy or invasive in some regions or habitats and may displace desirable vegetation if not properly managed.



304771-0-073-9512 | GASCONADE COUNTY SOIL AND

Unemployment State Tax Automated Reporting System

Missouri Department of Labor and Industrial Relations
Division of Employment Security

Quarterly Wage Report Detail for Second Quarter 2015					
1)	447-96-8017	KORY	HUBBARD	T	6,494.40
2)	521-02-3852	DIANA	MAYFIELD	E	6,552.84
					Total: \$ 13,047
489-02-7053 Craig Doerr hired 9/1/15					

SOIL AND WATER CONSERVATION DISTRICTS

Total Monthly Premium
Effective January 1 - December 31, 2016
(Employer must select only one plan to offer to employees*)

	2015		2016		
Rate Category	PPO 600	PPO 1000	PPO 600	PPO 1000	HDHP
<u>Active Employee</u>					
Employee Only	\$ 646.63	\$ 575.50	\$ 646.63	\$ 575.50	\$ 538.69
Employee and Spouse	\$ 1,577.78	\$ 1,404.22	\$ 1,577.78	\$ 1,404.22	\$ 1,314.40
Employee and Child(ren)	\$ 1,099.27	\$ 978.35	\$ 1,099.27	\$ 978.35	\$ 915.77
Employee and Family	\$ 2,030.42	\$ 1,807.07	\$ 2,030.42	\$ 1,807.07	\$ 1,691.49
<u>Retiree or Survivor w/out Medicare (MC)</u>					
Retiree Only	\$ 965.71	\$ 858.76	\$ 971.47	\$ 870.63	\$ 815.40
Retiree/Spouse Without MC	\$ 1,931.41	\$ 1,717.51	\$ 1,942.94	\$ 1,741.26	\$ 1,630.81
Retiree/Spouse Without MC and Child(ren)	\$ 2,301.58	\$ 2,046.69	\$ 2,315.32	\$ 2,074.99	\$ 1,943.36
Retiree/Spouse With MC	\$ 1,337.67	\$ 1,154.61	\$ 1,375.07	\$ 1,196.12	\$ 1,219.01
Retiree/Spouse With MC and Child(ren)	\$ 1,707.84	\$ 1,483.79	\$ 1,747.45	\$ 1,529.85	\$ 1,531.57
Retiree/Child(ren)	\$ 1,335.88	\$ 1,187.93	\$ 1,343.85	\$ 1,204.36	\$ 1,127.96
Surviving Child(ren)	\$ 370.17	\$ 329.18	\$ 372.38	\$ 333.73	\$ 312.56
<u>Retiree or Survivor With Medicare (MC)</u>					
Retiree Only	\$ 371.96	\$ 295.85	\$ 403.61	\$ 325.49	Not applicable
Retiree/Spouse Without MC	\$ 1,337.67	\$ 1,154.61	\$ 1,375.07	\$ 1,196.12	
Retiree/Spouse Without MC and Child(ren)	\$ 1,707.84	\$ 1,483.79	\$ 1,747.45	\$ 1,529.85	
Retiree/Spouse With MC	\$ 743.92	\$ 591.71	\$ 807.21	\$ 650.98	
Retiree/Spouse With MC and Child(ren)	\$ 1,114.10	\$ 920.88	\$ 1,179.59	\$ 984.71	
Retiree/Child(ren)	\$ 742.13	\$ 625.03	\$ 775.99	\$ 659.22	
<u>COBRA Participant</u>					
Participant Only	\$ 659.56	\$ 587.01	\$ 659.56	\$ 587.01	\$ 549.46
Participant and Spouse	\$ 1,610.11	\$ 1,433.00	\$ 1,610.11	\$ 1,433.00	\$ 1,341.34
Participant and Child(ren)	\$ 1,118.67	\$ 995.62	\$ 1,118.67	\$ 995.62	\$ 931.93
Participant and Family	\$ 2,069.22	\$ 1,841.60	\$ 2,069.22	\$ 1,841.60	\$ 1,723.81
Child(ren) Only	\$ 459.11	\$ 408.61	\$ 459.11	\$ 408.61	\$ 382.47

* Public entities with 26 or more employees may choose to offer two plans. Contact MCHCP for details.

Medical Plan Overview

2016 – Public Entity Members



Benefit		Health Savings Account Plan Through UMR	
		Network	Non-Network
Plan Description		You pay the deductible and coinsurance amounts until you reach the out-of-pocket maximum. Your HSA can be used to help pay medical and prescription expenses.	You pay higher deductible and coinsurance amounts until you reach the out-of-pocket maximum. Your HSA can be used to help pay medical and prescription expenses.
Deductible	<i>Individual</i>	\$1,650	\$4,000
	<i>Family</i>	\$3,300	\$8,000
Medical Out-of-Pocket Maximum	<i>Individual</i>	\$3,300	\$5,000
	<i>Family</i>	\$6,600	\$10,000
Prescription Out-of-Pocket Maximum	<i>Individual</i>	Combined with medical	
	<i>Family</i>		
Preventive Services <i>Annual physical exams</i> <i>Immunizations</i> <i>Age-specific screenings</i>		100% coverage	40% coinsurance after deductible
Office Visit		20% coinsurance after deductible	40% coinsurance after deductible
Urgent Care		20% coinsurance after deductible	20% coinsurance after network deductible
Emergency Room		20% coinsurance after deductible	20% coinsurance after network deductible
Hospital (Inpatient)		20% coinsurance after deductible	40% coinsurance after deductible
Lab and X-ray		20% coinsurance after deductible	40% coinsurance after deductible
Surgery		20% coinsurance after deductible	40% coinsurance after deductible
Prescription Drugs	Days' Supply	Generic: 10% coinsurance after deductible	Generic and Brand: 40% coinsurance after deductible
	<i>One to 31 days</i>		
	<i>32 to 60 days</i>	Brand: 20% coinsurance after deductible Non-Formulary: 40% coinsurance after deductible	Non-Formulary: 50% coinsurance after deductible
	<i>61 to 90 days (home delivery)</i>		
	<i>61 to 90 days (retail)</i>		

Deductible: The annual amount a member must pay before the plan begins to pay for covered medical services

Coinsurance: The percentage of a medical bill that a member must pay after the deductible is met

Out-of-Pocket Maximum: The maximum amount a member must pay in deductibles and coinsurance before the plan pays 100 percent of covered medical services for the rest of the year

Medical Plan Overview

2016 – Public Entity Members



PPO 600 Plan Through UMR			PPO 1000 Through UMR		
Network		Non-Network	Network		Non-Network
You pay the deductible and coinsurance amounts until you reach the out-of-pocket maximum.		You pay higher deductible and coinsurance amounts until you reach the out-of-pocket maximum.	You pay the deductible and coinsurance amounts until you reach the out-of-pocket maximum.		You pay higher deductible and coinsurance amounts until you reach the out-of-pocket maximum.
\$600		\$1,200	\$1,000		\$2,000
\$1,200		\$2,400	\$3,000		\$6,000
\$1,500		\$3,000	\$4,500		\$10,000
\$3,000		\$6,000	\$9,000		\$30,000
\$5,100			\$2,100		
\$10,200			\$4,200		
100% coverage		30% coinsurance after deductible	100% coverage		30% coinsurance after deductible
10% coinsurance after deductible		30% coinsurance after deductible	Primary Care: \$25 copayment Specialist: \$40 copayment Chiropractor: \$20 copayment, or 50% of total cost of service, whichever is less		30% coinsurance after deductible
10% coinsurance after deductible		10% coinsurance after deductible	\$50 copayment		\$50 copayment
\$100 copayment plus 10% coinsurance after deductible		\$100 copayment plus 10% coinsurance after deductible	\$200 copayment		\$200 copayment
10% coinsurance after deductible		30% coinsurance after deductible	10% coinsurance after deductible		30% coinsurance after deductible
10% coinsurance after deductible		30% coinsurance after deductible	10% coinsurance after deductible		30% coinsurance after deductible
10% coinsurance after deductible		30% coinsurance after deductible	10% coinsurance after deductible		30% coinsurance after deductible
Generic	Brand	Non-Formulary	Generic	Brand	Non-Formulary
\$8	\$35	\$100	\$8	\$35	\$100
\$16	\$70	\$200	\$16	\$70	\$200
\$20	\$87.50	\$250	\$20	\$87.50	\$250
\$24	\$105	\$300	\$24	\$105	\$300

Expenses cannot be shared or transferred between network and non-network deductibles or out-of-pocket maximums.
 Urgent care coinsurance goes toward network deductible regardless of whether facility is in network.
 Emergency Room copayment can be applied to the out-of-pocket maximum, but not the deductible.

**PUBLIC ENTITY DENTAL, VISION AND
EMPLOYEE ASSISTANCE PROGRAM RATES
2016**

<u>Rate Category</u>	Delta Dental	National Vision Administrators	
		Basic Plan	Premium Plan
<u>Active Employees</u>			
Employee Only	\$27.33 ^{26.15} ↓	\$4.02	\$5.08
Employee and Spouse	\$53.40 ^{55.56}	\$7.86	\$9.90
Employee and Child(ren)	\$79.71 ^{82.98}	\$11.25	\$14.19
Employee and Family	\$110.85 ^{115.36}	\$15.97	\$20.14
<u>Retirees Under Age 65</u>			
Retiree Only	\$27.33	\$4.19	\$5.29
Retiree and Spouse	\$53.40	\$8.20	\$10.33
Retiree and Child(ren)	\$79.71	\$11.74	\$14.81
Retiree and Family	\$110.85	\$16.67	\$21.03
<u>Retirees Over Age 65</u>			
Retiree Only	\$27.33	\$4.19	\$5.29
Retiree and Spouse	\$53.40	\$8.20	\$10.33
Retiree and Child(ren)	\$79.71	\$11.74	\$14.81
Retiree and Family	\$110.85	\$16.67	\$21.03
<u>COBRA Participants</u>			
Participant Only	\$27.85	\$4.10	\$5.18
Participant and Spouse	\$54.44	\$8.01	\$10.09
Participant and Child(ren)	\$81.28	\$11.47	\$14.47
Participant and Family	\$113.04	\$16.29	\$20.54
Child(ren) Only	\$54.73	\$7.56	\$9.53

Employee Assistance Program = \$1.61 per employee per month.

(*) Dental plan requires 100 percent employee participation and 50 percent dependent participation.



Selection of Offerings Contract – Due September 18

- Every public entity is required to complete the annual electronic Selection of Offerings Contract prior to the deadline.
 - Click the Selection of Offerings link in the email from Linda Cochran
 - Enter group (User ID) and **four-digit** account number (Password). This information can be found on monthly billing statements from MCHCP and on Enroll/Change/Cancel/Waive forms.
 - Example: USER ID: CITIES
PASSWORD: 2004
 - **SWCD's should not complete medical plan offerings. DNR will confirm medical plan contributions at a later date, so please enter 50% at this time. Each district must complete optional plan offerings, waiting periods and eligibility guidelines that will be offered to employees in 2016.**
 - The Selection of Offerings is a contract between MCHCP and the public entity. Please ensure this contract is completed by an individual with authority to make decisions on behalf of the public entity.
 - Confirmation number will appear upon completion to verify your information was received. Keep this for your records.

Participation Audit – Due September 18

- Please see attachment for requirements

Termination of Participation – Due October 2

Notify MCHCP in writing that the governing body of public entity decided by majority vote to terminate participation with MCHCP effective December 31, 2015. A copy of the board minutes must also be submitted.

Open Enrollment – October 5 – November 6

- Submit completed Open Enrollment form for every eligible employee at public entity. Linda Cochran will email forms in September.

Overview of Benefit Changes for 2016

- Medical
 - PPO 1000 - Emergency Room Benefit
 - \$100 copayment plus deductible and coinsurance
 - PPO 600 and PPO 1000

- Emergency room copayment waived if visit is considered “true emergency” by UMR, or if the member is admitted to the hospital. Deductible and coinsurance will apply.
- **Pharmacy**
 - National Preferred Formulary will be used
 - Courtesy fill for emergency specialty drugs
- **Optional Plans**
 - No changes with dental, vision or EAP products

Contact MCHCP at 800-487-0771:

- Central and South Central region
Debby Buschjost ext: 64066
Debby.Buschjost@mchcp.org
- West, Northwest and Southwest
Julie West ext: 21041
Julie.West@mchcp.org
- East, Northeast, and Southeast
Lisa Campbell ext: 64013
Lisa.Campbell@mchcp.org
- Communication Assistant
Linda Cochran ext: 64068
Linda.Cochran@mchcp.org
- Supervisor of Member Education
Sherri Schwartz ext: 64923
Sherri.Schwartz@mchcp.org
- **Available Resources at www.mchcp.org**
 - Benefits Guide
 - Public Entity Payroll Personnel Open Enrollment Training webinar recording

832 Weathered Rock Court
PO Box 104355
Jefferson City, MO 65110
Phone: 800-701-8881



www.mhcp.org

Judith Muck
Executive Director

PARTICIPATION AUDIT REQUIREMENT INFORMATION

MCHCP conducts an annual Public Entity (PE) Participation Audit to verify the 75% participation requirements are met. Pursuant to Section 103.061, RSMo the PE is required to submit the following documents by **September 18** to comply with this annual audit:

- 1) 2nd Quarter Missouri Quarterly Contribution and Wage Report
 - a. The status of each employee should be listed on the report
 - i. *E = Eligible; NE = Not Eligible; W = Waived; T = Terminated*
 - b. Write in the names of current employees that do not appear on the report
 - i. *Example: John Doe – hired July 5, 2015*
- 2) Copy of current group insurance card for any eligible employee that had chosen to waive MCHCP coverage. A copy of this card prevents this employee from counting against PE participation requirements.

Sample forms for electronic filing and paper form filing are attached for reference. Public Entities are subject to termination if requirements are not met per 22 CSR 10-3.030.

Please contact the Communication Specialist in your region or the Communication Assistant at 800-487-0771 with questions.

Central and South Central

Debby Buschjost ext: 64066
Debby.Buschjost@mhcp.org

East, Northeast and Southeast

Lisa Campbell ext: 64013
Lisa.Campbell@mhcp.org

West, Northwest and Southwest

Julie West ext: 21041
Julie.West@mhcp.org

Communication Assistant

Linda Cochran ext: 64068
Linda.Cochran@mhcp.org

PAPER FORM FILING EXAMPLE

MISSOURI

DIVISION OF EMPLOYMENT SECURITY QUARTERLY CONTRIBUTION AND WAGE REPORT

YOU MAY FILE THIS REPORT BEGINNING
ON THE SECOND BUSINESS DAY AFTER THE
QUARTER ENDS AT: www.upstar.labor.mo.gov

1 EMPLOYER NAME AND ADDRESS

15 FEDERAL ID NUMBER

IF MAILING, RETURN THIS PAGE WITH REMITTANCE TO:
DIVISION OF EMPLOYMENT SECURITY
P.O. BOX 888
JEFFERSON CITY MO 65102-0888
(MAKE CHECK PAYABLE TO DIVISION OF EMPLOYMENT SECURITY)
OR PAY ONLINE AT www.labor.mo.gov/DES/Employeepayments

THIS REPORT IS DUE BY 07/31/13
GREATER OF 10% OR \$100 PENALTY AFTER 08/31/13
GREATER OF 20% OR \$200 PENALTY AFTER 09/30/13

Check applicable box and complete
the "Report on Change of Business
Operations."

☐ Business Sold
☐ Employment Ceased
☐ Change of Address

2 MISSOURI EMPLOYER ACCOUNT NO	AUDIT BLOCK (DO NOT USE)
3 CALENDAR QUARTER 06/30/13	Date Paid
MUST HAVE AMOUNT IN 45 (EVEN IF ZERO)	
4 GROSS WAGES	
5 WAGES PAID	
6 EMPLOYER'S SHARE OF SOCIAL SECURITY TAX	
7 CONTRIBUTIONS DUE Multiply Item 6 by Your RATE 0.0000	Due Pd
8 INTEREST ASSESSMENT DUE TO FEDERAL ADVANCES	Over Under
9 INTEREST CHARGES PER MONTH If Paid After 07/31/13	Adj Cr Applied
10 LATE REPORT PENALTY CHARGES (See middle block to the left)	
11 OUTSTANDING AMOUNTS AS OF	
12 AUTOMATION SURCHARGE	
13 TOTAL PAYMENT	
14 FOR EACH MONTH, ENTER THE NUMBER OF COVERED WORKERS WHO WORKED OR RECEIVED PAY FOR THE PERIOD WHICH INCLUDES THE 12TH OF THE MONTH	
1st 8 2nd 6 3rd 9	

NAME _____
TITLE _____
SS NO. _____ PHONE _____

I certify the information contained in this report, including name and address in
Item 1, is true and correct.

NAME AND ADDRESS OF PREPARER IF OTHER THAN TAXPAYER

NAME _____ PHONE _____
ADDRESS _____

16 Social Security Number	First Initial	Middle Initial	17 Worker Name (Last Name)	18 Total Wages Paid This Quarter	19 Probationary
			NE		
			T		
			NE		
			T		
			E		
			W ✓		
			E ✓		
			NE		
			NE		

20 PAGE 1 OF 2 PAGES

TOTAL THIS PAGE

MODES-47 (05-12) M
THE

THIS FORM IS READ BY A MACHINE. PLEASE TYPE OR PRINT THIS REPORT.

Missouri Department of Labor and Industrial Relations
Division of Employment Security



Unemployment State Tax Automated Reporting System

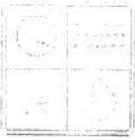
Quarterly Contribution And Wage Report Detail Second Quarter 2013

For review. To make changes or add more employees, press the Edit button. To
delete, press the Summary tab or the Next button.

SSN	First Name	Last Name	Wages This Quarter	Multi State	Probationary
-----	------------	-----------	-----------------------	----------------	--------------

Total:

ELECTRONIC FILING EXAMPLE



Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

JAN 12 2015

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a GRAZING SYSTEM WATER DISTRIBUTION. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 ④ 5 Excellent

*Some things were Not explained as well as could of Been
and some ? I had Not answered very well or Not at All*

2. Rate how well the practice installation requirements were explained.

Poor 1 2 3 ④ 5 Excellent

3. Rate the service received from the Soil and Water District?

Poor 1 2 3 ④ 5 Excellent

*If They had a GPS Helped with MARKing out Fences
and waterer Locations to what is on MAPS would Be
a huge help to make sure Not to go over the maximum distance,*

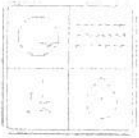
4. How would you rate your cost-share experience?

Poor 1 2 3 ④ 5 Excellent

*did not help as much as I thought it was going to
Total cost's were higher than their figures.*

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments



Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

JUN 09 2015

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a GRAZING SYSTEM WATER DEVELOPMENT. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 4 5 Excellent

I have never drilled a well & did not know about all of the parts. We need a diagram that shows drop pipe, etc.

2. Rate how well the practice installation requirements were explained.

Poor 1 2 3 4 5 Excellent

When you show the drop pipe, you'll know that you will be paying for it on your own.

3. Rate the service received from the Soil and Water District?

Poor 1 2 3 4 5 Excellent

Good people answered all my questions, but I didn't have all of the right questions.

4. How would you rate your cost-share experience?

Poor 1 2 3 4 5 Excellent

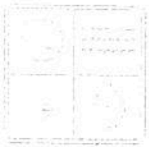
15.2K well for 6.9K → That's a good deal.

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments

Diagram and list of parts & costs would help.

✓



Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

JUN 22 2015

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a GRAZING SYSTEM WATER DEVELOPMENT. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 4 5 Excellent

2. Rate how well the practice installation requirements were explained.

Poor 1 2 3 4 5 Excellent

3. Rate the service received from the Soil and Water District?

Poor 1 2 3 4 5 Excellent

4. How would you rate your cost-share experience?

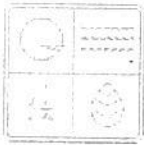
Poor 1 2 3 4 5 Excellent

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments

Your people are excellent - just a lot to read. We appreciate your help.





Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

JUN 26 2015

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a LIVESTOCK EXCLUSION. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 4 5 Excellent

2. Rate how well the practice installation requirements were explained.

Poor 1 2 3 4 5 Excellent

3. Rate the service received from the Soil and Water District?

Poor 1 2 3 4 5 Excellent

4. How would you rate your cost-share experience?

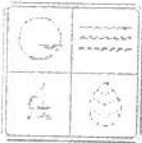
Poor 1 2 3 4 5 Excellent

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments

A great incentive for landowners





Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

MAR 23 2015

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a GRAZING SYSTEM WATER DISTRIBUTION. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 4 5 Excellent

2. Rate how well the practice installation requirements were explained.

Poor 1 2 3 4 5 Excellent

3. Rate the service received from the Soil and Water District?

Poor 1 2 3 4 5 Excellent

4. How would you rate your cost-share experience?

Poor 1 2 3 4 5 Excellent

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments





Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

JUL 14 2014

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a GRAZING SYSTEM FENCE. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 4 5 Excellent

Thought I was going to get more till
Project got started, then even less when got paid.
Should be able to give a better idea on how much will get paid so can plan
2. Rate how well the practice installation requirements were explained. Budget,

Poor 1 2 3 4 5 Excellent

Had to stay off of some easements that were close to
fencing and I had to try to measure it all out. If County has a
GPS they could have worked with us more to lay out the system
3. Rate the service received from the Soil and Water District? Faster, more accurate and easier.

Poor 1 2 3 4 5 Excellent

Room for improvement. Several questions didn't get
answered or had to ask multiple times to get a answer

4. How would you rate your cost-share experience?

Poor 1 2 3 4 5 Excellent

Several little things could be better to make things
more smooth & understanding

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments

Cost share
If wasn't for the program, most would not do because of
input cost till they realize how much better their pastures can be
and the extra profit margin potential when it is in place
and the ease of moving animals. Also calms them down
Look and are healthier



Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

OCT 10 2014

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a GRAZING SYSTEM SEED. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 4 5 Excellent

2. Rate how well the practice installation requirements were explained.

Poor 1 2 3 4 5 Excellent

3. Rate the service received from the Soil and Water District?

Poor 1 2 3 4 5 Excellent

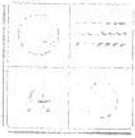
4. How would you rate your cost-share experience?

Poor 1 2 3 4 5 Excellent

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments

We could not ask for better service!
Extremely happy with this group of
the Gasconade County staff!



Missouri Department of Natural Resources - Soil and Water Conservation Program
Cooperator Survey

RECEIVED

OCT 10 2014

BY:

Recently you received cost-share assistance through the GASCONADE County Soil and Water Conservation District to implement a GRAZING SYSTEM SEED. Funding for the cost-share program is provided by the 1/10th of 1 percent Parks and Soils Sales Tax. In order to provide the best service to landowners, the Soil and Water Conservation Program would appreciate you taking the time to complete this survey. If you have any questions about the survey, please contact the Soil and Water Conservation Program at (573)751-4932.

1. How would you rate your understanding of the cost-share process?

Poor 1 2 3 4 5 Excellent

2. Rate how well the practice installation requirements were explained.

Poor 1 2 3 4 5 Excellent

3. Rate the service received from the Soil and Water District?

Poor 1 2 3 4 5 Excellent

4. How would you rate your cost-share experience?

Poor 1 2 3 4 5 Excellent

5. Would you participate in Soil and Water Conservation District programs again? ☒ YES ☐ NO

6. Other comments

We absolutely love working with the Gasconade County NRCS staff. They are professional, knowledgeable and helpful!

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted August 26, 2015, 3:00 p.m.

AGENDA

USDA Service Center, 314 S. Olive Street, Owensville, MO

Tuesday, September 1, 2015, 6:30 pm

- ☐ Open Meeting –Chairman
- ☐ Review Minutes - Secretary
 - August Regular Board Mtg
 - August Special Board Mtg
 - Approval letter for hiring of Craig Doerr
- ☐ August Financial Review
 - Treasurer's Report
 - Time Sheets

Unfinished Business

- ☐ SmartProcure Sunshine Law Request - Resolved
- ☐ Drill
 - ✓ Policy for use after Legal Recourse
 - ✓ Yearly Contract Renewal & Update

New Business

- ☐ Cost-Share –
 - Fund Status
 - Time Extension Requests
 - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Description	Application Number
Aaron Bossaller (Vollmer) ²	C/S	N340	(24.7 Acres 2 Species)	062-16-0012 CNT
Aaron Bossaller ²	C/S	N340	(52 Acres 2 Species)	062-16-0013 CNT
Luke Henneke (Schneider/Brehe) ⁴	C/S	N340	(77.8 Acres 3 Species)	062-16-0014 CNT
Virgil Schmidt ¹	C/S	DSP-3.4	(25.9 Acres)	062-16-0021 CNT
Kattlemann Family Trust ³		DSP-3.2	(650' pipe – 1 tank)	062-16-0027 CNT
Bear Valley ⁴		DSP-3.2	(1750' pipe – 2 tanks)	062-16-0026 CNT
Larry Klekamp ²	C/S	DSP-3.4	(40.4 acres)	062-16-0023 CNT
Donald Klekamp ²	C/S	DSP-3.4	(61.5 Acres)	062-16-0024 CNT
Richard Greunke ¹	C/S	DSP-3.4	(24.8 Acres)	062-16-0027 CNT
James Schafer	C/S	DSP-3.2	(1600' pipe – 3)	062-16-0030 CNT
Todd Nicks ¹	C/S	DSP-3.4	(90 Acres – approximate)	062-16-0025 CNT
EDK Farm LLC	C/S	DSP-3.3	1050' Fence	062-16-0028 CNT
Dennis Brune	C/S	DSP-3.2	(2,920' pipe – 3 tanks)	062-16-0029 CNT
Kleine Himmel LLC ¹		DSP-3.2	5800' pipe – 6 tanks	062-15-0013 PYMT
EDK Farm LLC ¹		DSP-3.3	Tech adjust 4200' Fence	062-15-0025 CO(3)
EDK Farm LLC ¹		DSP-3.3	4200' fence	062-15-0025 PYMT
EDK Farm LLC ¹		DSP-3.2	1724.4' pipe 2 tanks	062-15-0024 PYMT
Richard Greunke ³		DSP-3.4	Tech Error 30 acres	062-16-0027 CO1
Foggy Bottom Farm LLC	CSP			
James Daniels	CSP			
David & Ellen Lottmann		DSL-2	Lime on 08/27/15	062-16-0001 CO1
Charles & Karen Schlottach		DWC-1	1 pond structure	062-15-0026 PYMT
Lawrence W. Klekamp		DSP-3.4	40.4 ac res	062-16-0023 PYMT
Donald A. Klekamp		DSP-3.4	61.5 acres	062-16-0024 PYMT
Vern Tayloe	C/S	DSL-1	21.4 acres PREAPPROVAL	

¹Approved by Debra Nowack, 08/13/2015

²Approved by Dennis Berger, 08/14/2015

³Approved by Dennis Berger, 08/19/2015

⁴Approved by Debra Nowack, 08/25/2015

- ☐ NRCS and District Reports – Melinda Barch
- ☐ Equipment
 - ✓ Rotowiper
 - ✓ Soil Probes
- ☐ Annual Plan of Action
 - ☐ Host Grazing School
- ✓ Additional New Business
 - Cover Crop Standard and SOW for review and comment
 - Annual Meeting door prize
 - MCHCP Health Insurance Review
 - Cost-share Evaluations (October – July)
- ☐ DNR Memorandums and Letters
 - None
- ☐ Mail
 - None
- ☐ Calendar of Events –
 - September 10 & 11 – Tri-County Grazing School, Owensville VFW
 - September 17 & 18 – Toolkit Training, Fulton, MO – Staff out of office
 - September 21 – 23 – State Women in Ag Conference – Diana Mayfield & Debra Nowack
 - October 7 & 8 – 4th Grade Field Day
- ☐ Adjourn. Next meeting scheduled for Tuesday, **October 6, 2015**, 6:30 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.

- CNT – CONTRACT
- CO() - CHANGE ORDER(NUMBER)
- PYMT - PAYMENT